

Theatre Board Minutes January 29, 2018

Present: Michelle Graves, Wilma Kallies, Nicole Lenhart, Betty Soderberg, Paul Sundquist, Ruth Warmanen, Lucas Wickstrom, Angie Dohl, Paul Dalpra (ex-officio member), Gloria Frederickson (Costume Closet), Adam Stender (guest)

Absent: Maria Peterson (city council rep.)

The meeting was called to order at 6:00 pm by President Wilma Kallies.

Secretary's Report: accepted

Treasurer's Report: accepted. The two Edward Jones accounts are being combined. Motion to accept proposed 2018 budget of \$124,450 passed (Lucas moved, Ruth sec.)

President's Report: The City of Crystal Falls has received both a year-end annual report and year-end financial report. Board members were encouraged to attend the Dickinson Community Theatre production of *Rent*.

Costume Closet: report received.

Manager's Report:

- Gift received for two auditorium seats and extra donation.
- Rental issues: request from Iron County Chamber to rent Stage Left Tues., March 13 for a professional development and hospitality meeting; approved by consensus for fee of \$75. Task force on rental contracts (Angie, Paul S., Michelle) have begun discussion.
- Calendar: decided to schedule board meetings for November and December for 3rd Monday (Nov. 19, Dec. 17), back to 4th Monday in January (Jan. 28, 2019); Crystal Christmas set for Dec. 9.
- Program sponsor: Red Oak Foundation has offered to sponsor a "headliner" performer with another generous gift; Angie will discuss with donors possibility of dividing the gift into two separate sponsored performances; donors will be asked if they would like to have greater input in certain theatre decisions.

Old Business: discussed another responsibility of nonprofit boards

Committee Reports

- **Finance:** credit card application process still not complete; Justin Curtis has been contacted regarding audit but it has not be scheduled.
- **Publicity:** Marla Bradley will continue hosting website; new website created by Austin Collins may launch by the end of February; Beth Denell is working on a master data list for emails etc.
- **Fund-raising/Grants:** final report for DACF grant for Stage Left heater has been submitted. Board supports Wilma's offer to prepare presentation to the 100+Women Who Care group to request funds for upgrading the projector.
- **Programs:** Angie presented list of Gem Season programs that have been contracted and others tentatively scheduled; children's theatre not confirmed yet. At this date, 7 of the 8 Gem events are quite firm.

- **Property:** decision regarding insurance coverage for organ and piano was tabled pending more research. (Maximum coverage for current property insurance is \$32,000 with a \$300 premium.)

Top priorities for committee: hang *Gone With the Wind* posters; construct/renovate new dressing rooms in basement; replace old seats in balcony with upholstered seats in storage.

Motion passed to replace and repair the glass in the ticket booth, estimated cost of \$463 (Wilma moved, Betty sec.).

New Business

- Election of officers: unanimous ballot was cast for Wilma Kallies, Pres., Michelle Graves, V.P., Lucas Wickstrom, Treas., and Ruth Warmanen, sec.
- Received request from Forest Park to show two movies (for different age groups) at the theatre as a fundraiser prize during school hours one day in March or April. Motion passed to approve with no rental fee; agreed to provide free popcorn and charge \$1 per drink (Wilma moved, Lucas sec.).
- Historic theater gathering: discussed hosting a day conference for the 11 historic theaters in the UP; may be organized by the UP Arts Council.

The meeting adjourned at 7:52. Next meeting is scheduled for February 26.

Respectfully submitted,

Ruth G. Warmanen,
Board secretary

